

UNLOCKING POTENTIAL
TRANSFORMING LIVES



Roman Catholic Chaplain

CV APPLICATION GUIDANCE



Your Application

In order to be considered for this appointment you will be required to upload/send the following documents:

- Your CV*
- A letter from your **Bishop** giving consent for your application and confirmation of your good standing within the **Diocese of Aberdeen**. This letter must be on headed paper from your Church.
- Where you are applying for a vacancy out with your current area/diocese, you are also required to submit a letter from the **Bishop** from the area/diocese within which the vacancy lies confirming their support of your application.
- Please send your confirmation of good standing to **Emma Wishart** at emma.wishart@sps.pnn.gov.uk to allow your application to be fully considered for this role.
- Without this information, we are unable to progress with your application.

*You will be asked to copy your CV and paste it into an upload section of your application. Within your CV please ensure that the information provided within it includes clear evidence of your suitability for this role. Therefore, it should provide:

- The positions you have held to date since your ordination;
- Details of any qualifications held; and
- Specific examples of your pastoral experience, that evidence your abilities to meet the essential criteria set out in the 'person specification'.

Please note that the specific areas that will be assessed in your CV and through the remainder of the recruitment process have been outlined in the Applicant Pack, which is attached to the vacancy advert.